

SCLEND S Recommended MARC Minimum Record

Fixed Fields

All Fixed fields as applicable.

006	Fixed-Length Data Elements –Additional Material Characteristics
007	Physical Description Fixed Field
008	Fixed-Length Data Elements

Variable Fields

This is a listing of a minimum that at MARC record should have.

02x	ISBN, ISSN, UPC barcode, Publisher number; if present on Item.
041	Language code
043	Geographic Area Code
049	OCLC Symbol (Each Library will need to add there symbol when record is edited.)
082, 092, etc.	One number from a recognized scheme
1xx	Include/establish if applicable
245	Title Statement
260	Publication data
300	Physical description
4xx	Transcribe series if present
5xx	Enter the following notes if applicable: 500, 502, 505, 533
6xx	At least 1 or 2 subject headings at appropriate level of specificity from an established thesaurus or subject heading system if available
7xx	Express primary added entry relationships and important title access information
8xx	(Established form of series if different from that in field 490) If series is traced, use as appropriate